

Budget Documents

For:

January 1 – December 31, 2019

Approved by the Board of Directors: December 13, 2018



Budget for 2019 BUDGET MESSAGE

The Health District of Northern Larimer County in 2019 will continue to provide health services that fulfill its mission "to enhance the health of our community." It will provide health services from eight sites in Fort Collins - three owned facilities and three leased Health District spaces, as well as shared space with two other facilities where Health District staff work collaboratively with staff from other organizations, Salud Family Health Centers, and the Family Medicine Center. For the sixth open enrollment period for health insurance through the Connect for Health Colorado Marketplace, there will also be periodic health coverage assistance services provided in outreach sites in Loveland and Fort Collins.

The Health District's goal for 2019 and beyond is to focus on programs and services that will have the greatest impact on improving health. In 2017, the Health District Board of Directors reviewed multiple factors that contribute most heavily to ill health and premature death among district residents during its triennial community health assessment process. Utilizing information from the Health District's 2016 Community Health Survey, vital statistics, and other sources, the factors were examined from a variety of perspectives. For key factors, the Board reviewed the relative burden on health; trends over time; gaps between our community's health indicators and the national Healthy People 2020 goals and other benchmarks; the level of need and demand in the community; evaluations of current services; and the potential and availability of effective and cost-effective interventions.

As a result of the 2017 review, the Health District has set several priorities based on their potential to have significant impact on the health of the community. For the next couple of years, the key focus areas include goals to: 1) Maintain and boost the number of people who have health insurance; help community members understand their health insurance options and what might work best for them; and help the community address provider capacity issues; 2) Provide dental care for those with low incomes; expand community knowledge of dental resources for those with low incomes; and 3) Improve the ability of the community to effectively address mental illness, substance use disorders, and pain management. Other priorities will continue to be to help people: identify and control risky blood pressure and cholesterol levels, complete advance care directives in order that health care providers will understand their preferences at end of life, and quit tobacco. A special effort will include an updated approach to providing robust information on available health services.

The specific services to be provided by the Health District in 2019 will include those listed below.

Access to Health Care

The Health District will continue to promote access to health care for those with low incomes by directly providing the following services either solely or in partnership with other organizations and providers: family dental services; prescription assistance (at a reduced level due to the increased levels of health insurance coverage); psychiatric medication evaluations and consults; mental health and substance abuse assessments and treatment, particularly at two primary care "safety net clinics" that serve residents who cannot afford the full cost of health care and at CAYAC (Child, Adolescent, Young Adult Connections); assistance for those who suffer from co-occurring mental illness and

substance use disorders; and a program that connects consumers to therapists and psychiatrists offering mental health care at reduced rates. Each program offers discounted care or sliding fee scales to help make health care more affordable.

For those who have disabilities so severe that they must receive their dental care under general anesthesia (and who qualify for a relevant state Medicaid waiver), the Health District and a partnership of a variety of public and private partners will continue to offer limited care locally.

For residents of all incomes who are in need of affordable health insurance, the Health District (through its Larimer Health Connect program) will offer health coverage assistance services to help residents understand their options for obtaining and keeping health insurance, and to help them apply for coverage and assistance when appropriate.

For residents of all incomes in need of finding mental health and/or substance use services, or of understanding mental illness or substance use disorders, the Mental Health/Substance Use Connections program will offer assistance and enhanced information and referrals by phone, Internet or in person. Connections provides services for adults, and also focuses on youth through the CAYAC program, which places additional focus on early identification and intervention for children and youth ages 0-24 who are potentially impacted by mental illness or substance use disorders, working closely with their families, schools, and primary care providers to connect them to appropriate assessments and, when indicated, treatment. Similarly, the Dental program can assist residents of all incomes in finding appropriate dental care services for their needs.

The Health District will continue to organize and participate in community-based planning aimed at restructuring local mental health and substance use disorder services through its Healthy Mind Matters project, and to raise community awareness and action around mental illness and substance use disorders. In 2018, a community plan was updated for the expansion of critical behavioral health services that are currently lacking in our community; in 2019, efforts will continue on working with community partners to implement the plan. Work will also continue on developing more effective approaches for those who suffer from serious complex health and mental illness conditions, on helping our community advance in utilizing the most effective interventions for those with substance use disorders through training for behavioral health provider and criminal justice and human services professionals, as well as community awareness development, and on working with local partners to develop improved approaches to pain management.

Health Promotion

The Health District will provide the following general preventive care and treatment services: community screenings for high blood pressure, cholesterol, and glucose (as an indicator of diabetes), followed by intensive nurse counseling for those at high risk; and evidence-based services to help people quit using tobacco.

Aging

Recognizing that the United States faces unprecedented growth in the number and proportion of older adults - with anticipated significant impacts on health and health care - the Health District will work with other community partners to better understand the projected local impact, and to plan for changing health needs (in areas where adequate planning has not already been accomplished).

As part of this focus, the special project entitled Larimer Advance Care Planning, will continue to assist adults in developing advance care directives that will help assure that their preferences are honored should they experience a serious health condition. The program will work closely with medical organizations and professionals to help them create sustainable advance directive approaches within their organizations, and to be sure staff are trained on the topic; staff also work with employers on employee campaigns to help employees complete their advance care planning.

Assessment

As noted above, the Health District is committed to making informed decisions based on the most current and relevant information and will continue to gather and share such information with the community. The next triennial overall community health assessment will occur in the last part of 2019, and the results will be used starting in 2020 for making decisions about health care services for the next few years, as well as made available to and shared with the community.

System-wide Improvements

The Health District continues to support system-wide changes that will significantly enhance the ability of local consumers and providers to improve the community's health status. In collaboration with partner agencies, it will improve and continue to operate the Healthinfosource.com website that provides local health resource information to consumers. The Health District is also involved in monitoring changes in health care brought about by health care reform and other factors, and will continue to assist the community in adapting to changes. The Health District also works with multiple partners in disaster preparedness planning and response.

Other

In addition to providing health services, the Health District continues to have responsibility in two other areas: to fulfill its legal obligations as a Special District and as the owner of Poudre Valley Health System's (PVHS) portion of the University of Colorado Health (UCH) System's real estate and other assets. Revenue from lease payments from PVHS/UCH (the operators of the hospital and related health services) covers administrative expenses, and helps to provide local health services.

Revenues for providing health services are generated through property and special ownership taxes, fees, third party payers, lease payments, interest, contracts, and grants.

Budget

The attached Budget for the Health District of Northern Larimer County includes a three-year and one-year budget listing all proposed expenditures for administration, operations, maintenance, capital projects; anticipated revenues for the budget year; and estimated beginning and ending fund balances. Attached are explanatory schedules, which give more detail on both revenues and expenditures.

The financial statements and records of the Health District of Northern Larimer County are prepared using the accrual basis of accounting. This budget has been prepared using the modified accrual basis of accounting.

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY
Budget
For:
FOI.
January 1 – December 31, 2019

Health District of Northern Larimer County 2019 Budget

Revenues:			
Property & Specific Ownership Taxes		\$	7,887,486
Lease Revenue		*	1,115,627
Investment Income			140,000
Operating Revenue (fee income)			1,037,995
Partnership Revenue			61,748
Grant Revenue			1,303,259
Miscellaneous Income			21,100
Total Revenues		\$	11,567,215
Beginning Balance		\$	7,464,936
Total Available Resources		\$	19,032,150
Evenandituras.			
Expenditures: Operating Expenditures			
. •		\$	43,920
Board Expenditures Election Expenditures		Ψ	18,000
Administration			858,400
Program Operations:			000,400
Mental Health/Substance Issues Services			3,395,826
	\$ 637,766		0,000,020
- Connections: Mental Health/Substance Issues Services	1,650,745		
- Integrated Care (MHSA/PC)	1,107,315		
Dental Services			3,809,046
Health Promotion			820,874
Assessment/Research/Evaluation			213,652
Health Care Access			1,074,616
HealthInfoSource			109,263
Resource Development			174,236
Special Projects - Reserves/Partnership			2,139,363
Special Projects - Operations			60,000
Grant Expenditures			1,303,259
Total Operating Expenditures		\$	14,020,455
Non-Operating Expenses			
Capital Expenditures			99,725
Contingency			2,076,083
Total Non-Operating Expenditures		\$	2,175,808
Total Expenditures			16,196,263
Reserves			
Emergency			485,888
Capital Replacement (by policy)			1,150,000
Capital Replacement (flexible)			1,200,000
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Total Reserves		\$	2,835,888
Total Expenditures & Reserves			19,032,150

Health District of Northern Larimer County Three Year Budget Summary 2019

	0	Prior Year		rrent		2019
Payanuag		017 Actual *	20	18 Bu	agei	Proposed Budget
Revenues: Property & Specific Ownership Taxes Lease Revenue Investment Income Operating Revenue (fee income) Partnership Revenue	\$	7,050,725 1,051,585 82,312 917,701 157,416		\$	7,768,431 1,083,133 80,000 1,177,960 44,498	\$ 7,887,486 1,115,627 140,000 1,037,995 61,748
Grant Revenue		800,178			1,695,319	1,303,259
Miscellaneous Income	_	22,312			20,255	21,100
Total Revenues	\$	10,082,229		\$	11,869,596	\$ 11,567,215
Beginning Balance	\$	6,267,408		\$	7,889,255	\$ 7,464,936
Total Available Resources	\$	16,349,637		\$	19,758,851	\$ 19,032,150
Expenditures:						
Operating Expenditures	•	00.404		Φ.	40.470	¢ 42.000
Board Expenditures	\$	28,461		\$	46,476 18,000	\$ 43,920 18,000
Election Expenditures Administration		687,406			818,920	858,400
Program Operations:		007,400			010,920	030,400
Mental Health/Substance Issues Services					3,242,573	3,395,826
- Community Impact		505,842	\$ 626,436			\$ 637,766
- Connections: Mental Health/Substance Issues Services		1,128,243	1,545,647			1,650,745
- Integrated Care (MHSA/PC)		930,039	1,070,490			1,107,315
Dental Services		3,242,470			3,789,066	3,809,046
Health Promotion		688,257			815,718	820,874
Assessment/Research/Evaluation		186,372			203,108	213,652
Health Care Access		900,959			1,086,274	1,074,616
HealthInfoSource		73,556			81,537	109,263
Resource Development		123,039			167,538	174,236
Special Projects - Reserves/Partnership		157,416			1,872,719 239,000	2,139,363 60,000
Special Projects - Operations Grant Expenditures		1,268,617			1,695,319	1,303,259
Grant Experiordies		1,200,017			1,093,319	1,303,239
Total Operating Expenditures	\$	9,920,677		\$	14,076,249	\$ 14,020,455
Non-Operating Expenditures	•	05.540		•	0.000.007	Φ 00.705
Capital	\$	85,518		\$	3,226,887	\$ 99,725
Contingency		-			569,534	2,076,083
Total Non-Operating Expenditures	\$	85,518		\$	3,796,421	\$ 2,175,808
Total Expenditures	\$	10,006,195		\$	17,872,670	\$ 16,196,263
Reserves						
Emergency & General	\$	300,186		\$	536,180	\$ 485,888
Capital Replacement (by policy)		1,150,000			1,150,000	1,150,000
Capital Replacement (flexible)		1,300,000			200,000	1,200,000
Total Reserves	\$	2,750,186		\$	1,886,180	\$ 2,835,888
Total Expenditures & Reserves	\$	12,756,381		\$	19,758,851	\$ 19,032,150
*Based on year-end audited financial statements						<u> </u>

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY **Explanatory Schedules** For: January 1 – December 31, 2019

Health District of Northern Larimer County Annual Operating and Reserve Expenditure Summary 2019

	Summary of Revenues Used for Operating Exp (Non-GAAP)	endit	ures	
	Sources of Revenue Property & Specific Ownership Taxes Lease Revenue Fee for Service Income Grant Revenue Anticipated grant revenue Potential grant revenue	\$	803,259 500,000	\$ 7,887,486 1,115,627 1,037,995 1,303,259
	Partnership Revenue Investment Income Miscellaneous Income			61,748 140,000 21,100
	Total Revenues			\$ 11,567,215
A	Operating Expenditures Board Expenditures Election Expenditures Administration Program Operations Special Projects - Operations Special Projects - Partnerships Grant Expenditures Total Operating Expenditures			\$ 43,920 18,000 839,782 9,240,505 60,000 61,748 1,303,259 11,567,214
В	Expenditures From Reserves Special Projects Operations	\$ \$	2,077,615 375,625	\$ 2,453,240
С	Total Expenditures (A + B)			\$ 14,020,455
D	Capital Expenditures (Reserve)			99,725
Е	Total Reserve Expenditures (B + D)			\$ 2,552,965

Health District of Northern Larimer County

2019 Capital Expenditures

Exterior Signs at Bristlecone campus		\$ 24,000
Equipment/Software		55,725
Contingency		 20,000
	TOTAL	\$ 99,725

2019 Non-Capital Improvements from Reserves

\$	68,470
	52,745
	144,300
	90,110
	20,000
AL \$	375,625

District of Northern Larimer County	2019 Program Revenues & Expenditures
Health	2019

₩ ₩		:												
↔ ↔	Admin.	Board/ Election	Connections: MH/SI	Dental	MH/SA/PC	Health (Community Impact F	Prog. Eval.	Health Care Access	HIS	Res Dev	Total	20 Gran	2019 Grand Total
φ φ	,	€9	\$ 20.640	\$ 189.783		\$ 6.044 \$						\$ 216.467	€9	216,467
↔ ↔				779,433	35,000	7,095					,		- ↔	821,528
φ φ											,		↔	,
₩ ₩	10,500			10,000								\$ 21,100	↔ -	21,100
↔	10,500	-	\$ 20,640	\$ 979,216	\$ 35,000	\$ 13,/39 \$	27) []	7 1	,	-	· ·	460'690'1 \$)'L \$	960'690
₩														
	424,455	\$ 8,000	\$ 1,069,284	\$ 2,322,231	\$ 787,763	\$ 497,789 \$	438,718 \$	149,630 \$	700,830	\$ 49,615	\$ 117,784	\$ 6,566,099	\$ 6,5	660'995'9
	105,437	635	278,345	650,630	193,744	138,458	116,541	36,288	197,721	15,699	31,386	\$ 1,764,885	\$	1,764,885
Recruitment/Infection Control	9,500		5,000	000'9	000'9	602'9	3,000	200	3,000	1,500		()	↔	39,759
Temporary Help	1,000		809	000′9	394	325	261	72			70		↔	8,731
Interns & Residents			2,000		2,000		2,000	2,000	3,400	1,000			↔	12,400
Consultants & Contracted Dr.s.	56,924	4,000	40,524	9,541	4,676	3,322	3,107	308	11,002	176		_	€9	133,880
Mileage	2,200	200	1,200	800	2,000	1,000	2,900	245	7,312	250		\$ 18,382	69 +	18,382
Starr I raining	2,646	' (7,780	968,41	6,073	3,358	3,341	1,704	4,864	428	127	46,816	<i>></i> → +	46,816
Conferences/Retreats/Fundralsing	710,42	1 250	10,883	20,339	9,185	8 6 6	υ, 444 Σ	3,516	12,041	734	7,434 1	778,111	A 6	778,111
Mellibelsilip/Dues/Elbelises Publications/Subscriptions	1,664	796	2,5,4	350	062,0	376	250	1 615	7007		1 000	20,003	o 4	20,003
Montings	1 200,1	2 2 2	10,000	1 000	000	1 310	1 500	000	2.450	707	000	74 667	÷ +	27 467
Wellness/Recognition	1088		3.044	7 704	1 974	1,318	1 304	363	2,430	200	25 400	10827	> 6	10827
Volunteer Recognition	88	700	1,591	1,931	29	424	339	11	71	1,250		\$ 6.419	· +	6.419
Rent & Lease Payments	641		50,570	4,540	1,163	959	492	214	1,389	122		\$ 60,576	· 69	60,576
Utilities	3,440		1,938	25,214	6,036	5,266	4,771	1,129		616			· 69	49,208
Custodial Services	3,421		'	25,081	6,004	5,238	4,746	1,123		613			· 69	47,020
Insurance	2,390	7,391	11,573	24,309	9,493	3,697	2,805	666	5,154	442		\$ 69,005	₩	900′69
Office Supplies	4,100	009	7,000	5,750	1,400	2,235	2,300	450	3,000	200		\$ 27,655	↔	27,655
Office Equipment	•	•	,	•	,	٠	٠	٠	٠	•	,	↔	↔	,
Office Furniture											,		↔	•
Computer Equipment			1								1		↔	
Computer Software	•	•	•	•	•	•		•	•	•		\$ 170	↔	170
Telephone, E-mail & Internet	3,289		8,131	24,724	5,779	5,873	4,541	1,081	882	841			↔	55,917
Postage	1,450	20	1,000	4,300	100	009	300	100	10,200	250			↔	18,750
Printing/Copying/Binding	2,700	100	3,600	1,500	009	2,231	1,500	435	5,797	250			↔	19,088
Community Education	7,420	•	39,861	45,688	9,017	56,610	6,297	2,473	17,574	28,642			69	216,014
Repair & Maintenance	5,824		16,287	41,224	10,563	10,209	6,979	1,941	12,615	1,109	1,886		↔ (108,638
Medical Supplies				156,000		/16,51					,	7/1	→ (/12,517
Medical Equipment			•			797						\$ 252	÷> €	797
Medicilies & vaccilies					' C	' 00			000				A 6	
Prescriptions	!		ı	, 000 07.1	000'6	73,000		•	006'67		,	000,051	A 6	000,75
Client Assistance			ν ου α	12 500	. 00	2 430	. 003		3 200			000,000	÷ +	000,071
Following Care				20,000		O F						0000000	÷ +	00000
Bad Debt			2.000	20,000		100					, ,	22,000) 6 9	22,000
F C C C C C C C C C C C C C C C C C C C	9 500		1	1 650								11 150	+ 4	11 150
Sign	157.750											157.750	+ 69	157.750
ditures **	18,618		56,021	171,211	30,139	24,848	21,113	6,389	35,992	5,514	5,782	\$ 375,625	· 69	375,625
Election Expenses		18,000	1									\$ 18,000	€	18,000
↔	858,400	\$ 61,920	\$ 1,650,745	\$ 3,809,046	\$ 1,107,315	\$ 820,874 \$	\$ 991,766 \$, 213,652 \$	1,074,616	109,263	\$ 174,236	\$ 10,517,833	\$ 10,5	,517,833
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Net Expenditure

**To be spent from reserves

FTE by Program 2019

Authorized Regular Positions

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	2018	2019	2019		
Program/Department	Authorized	Budget	Change		
Administration	4.970	5.058	0.088		
Mental Health Connections	13.682	14.145	0.463		
Dental	35.951	35.801	(0.150)		
Mental Health/Substance Abuse/Primary Care	9.051	9.174	0.122		
Health Promotion	7.613	7.563	(0.050)		
Community Impact	6.096	6.061	(0.035)		
Program Evaluation	1.636	1.686	0.050		
Health Care Access/Policy	10.715	10.955	0.240		
HealthInfoSource	0.933	0.963	0.030		
Resource Development	1.638	1.638	-		
	92.285	93.043	0.758		

Health District of Northern Larimer County 2019

Special Projects - Reserves

Opecial i rojects - Reserves		HD	Part	nerships		Total
MHSU Connections: CAYAC	\$	100,047			\$	100,047
General Indirects - CAYAC Community Navigator	\$	34,480			\$	34,480
Regional Health Connector CAYAC School Liaison	\$	23,646			\$	23,646
MHSU Crisis Intervention Training, Law Enforcement	\$	3,000			\$	3,000
MH SUD Strategy and Implementation Manager	\$	97,300			\$	97,300
MH SUD Strategy and Implementation Organizer	\$	22,785			\$	22,785
MHSU Expansion of Critical Behavioral Health Services	\$	15,000			\$	15,000
MHSU SUD Transformation Project - Grant Match	\$	38,000			\$	38,000
Community Mental Health/SA (Discretionary)	\$	70,000			\$	70,000
Community Mental Health/SA Partnership - HD	\$	65,000			\$	65,000
SUD Public Awareness Campaign	\$	20,000			\$	20,000
Community Mental Health/SA Partnership - Partners	•	.,	\$	21,748	\$	21,748
MHSU Pay for Success/Frequent Utilizer Approach	\$	25,000			\$	25,000
Mental Health Special Legal Consultation	\$	3,500			\$	3,500
Pain Management Project	\$	50,000			\$	50,000
CIT: CDDT: .2 FTE Nurse	\$	18,472			\$	18,472
Regional Health Connector Match	\$	2,000			\$	2.000
Dental Client Assistance	\$	15,000			\$	15,000
Oral Surgeon/Endo	\$	15,000			\$	15.000
OAP Dental Client Assistance (Restricted)	\$	19,442			\$	19,442
Dentist loan repayment	\$	10,000			\$	10,000
Dental Connections Transition	\$	1,500			\$	1,500
Meaningful Use (future Dental MU expenses)	\$	106,250			\$	106,250
Targeted Program Outreach	\$	29,000			\$	29,000
Larimer Health Connect	\$	175,357			\$	175,357
Connect for Health Colorado Indirects	\$	29,916			\$	29,916
CDDT/ACT Facility Repairs/Contingency	\$	10,000			\$	10,000
Advance Care Planning Project	\$	96,000			\$	96,000
Aging and Health Care Initiative	\$	60,000			\$	60,000
HPSA	\$	7,000			\$	7,000
Camp Bristlecone Revamp	\$	12,000			\$	12,000
Great Plains Consultant - HR Module	\$	4,000			\$	4,000
HR Consultant	\$	8,000			\$	8,000
Community Health Survey	\$	113,267	\$	40,000	\$	153,267
Transition Management	\$	238,200	Ψ	40,000	\$	238,200
Specialized program training/health care reform training	\$	87,101			\$	87,101
HIS Redesign Project Mgr/Initial Planning	\$	51,760			\$	51,760
HIS Redesign Development and Implementation	\$	122,840			\$	122,840
Health Information Sharing & Health Reform Changes	\$	20,000			\$	20,000
Implementation of Community/New Projects Process & Plans	\$	40,000			\$	40,000
RIHEL - Leadership Institute (2 attendees)	\$	10,000			\$	10,000
Emergency Preparedness	\$	10,000			\$	10,000
Intermediate Medical Leave	\$	25,000			\$	25,000
Video Outreach	\$	12,000			\$	12,000
	\$				\$	
New high level staff recruitment costs	\$ \$	20,000			\$	20,000
Wellness Program	\$	6,000			\$	6,000
General Indirects	\$	5,965			\$	5,965
Communications/Marketing Consultant & Plan Implementation		40,000				40,000
Census 2020 Outreach	\$	10,000			\$	10,000
New Community Health Data Project Evaluation Services for Grants	\$ \$	50,000 28,788			\$	50,000 28,788
Lyanuation Services for Grants	Φ	20,708			φ	∠0,768
Total	\$	2,077,615	\$ - \$	61,748	\$	2,139,363

Grants

	Grants	Total
DC Fundraising	\$ 7,366	\$ 7,366
Dental Client Assistance - Children	\$ 7,881	\$ 7,881
Dental Client Assistance - Adults	\$ 25,483	\$ 25,483
Project Smile	\$ 7,333	\$ 7,333
Lion's Club Diabetes Program	\$ 2,356	\$ 2,356
Community Foundation (Senior Dental)	\$ 11,087	\$ 11,087
Colorado Health Foundation (LHC)	\$ 8,886	\$ 8,886
Connect for Health (LHC)	\$ 70,456	\$ 70,456
Connect for Health (new)	\$ 68,412	\$ 68,412
ACP Partner/Fundraising	\$ 14,191	\$ 14,191
Next50	\$ 121,155	\$ 121,155
ACMHC Extension	\$ 2,187	\$ 2,187
CDPHE (CAYAC)	\$ 105,607	\$ 105,607
Denver Foundation (CAYAC)	\$ 151,135	\$ 151,135
CAYAC School Liason Grant	\$ 22,288	\$ 22,288
CHF - SUD Transformation Project	\$ 94,936	\$ 94,936
Regional Health Connector Period 3	\$ 40,000	\$ 40,000
Meaningful Use	\$ 42,500	\$ 42,500
Potential Grants	\$ 500,000	\$ 500,000
Total	\$ 1,303,259	\$ 1,303,259

Special Projects - Operations

position - reposits - operations	Health	District	Grants	Partnerships	1	Total
Special Projects Contingency	\$	60,000			\$	60,000
Total	\$	60,000		\$ -	\$	60,000

^{*}Bold indicates expenditures requiring Board approval of special projects proposals