



Hybrid

BOARD OF DIRECTORS REGULAR MEETING

Health District of Northern Larimer County
120 Bristlecone Drive, Fort Collins

OR

Please click the link below to join the meeting:

https://healthdistrict.zoom.us/webinar/register/WN_T_UsKOdVS_MeeLE5g0hLQqw

Note: You must register in advance of the meeting to receive Zoom Link information.

Tuesday, September 26, 2023
5:00 p.m.



AGENDA

BOARD OF DIRECTORS REGULAR MEETING

September 26, 2023

5:00 pm

Please join us in person at 120 Bristlecone Dr., Fort Collins, CO 80524

OR

Please click the link below to join the meeting:

https://healthdistrict.zoom.us/webinar/register/WN_T_UsK0dVSMeeLE5gohLQqw

Note: You must register in advance of the meeting to receive Zoom Link information.

- 5:00 p.m. I. CALL TO ORDER.....Molly Gutilla**
- A. Roll Call of Board of Directors
 - B. Welcome Guests & Attendees
 - C. Conflict of Interest Statement
 - D. Approval of Agenda
- 5:05 p.m. II. PUBLIC COMMENT**
- Note: If you choose to comment, please follow the “Guidelines for Public Comment” Provided on the back of the agenda.
- 5:10 p.m. III. PRESENTATIONS**
- 2024 Budget Process & Timeline Updates.....Laura Mai
- 5:25 p.m. IV. CONSENT AGENDA**
- A. Approval of Resolutions 2023-15 SDB 2219, 5542 and 2023-23 COD Accounts
 - B. August 2023 Meeting Minutes
 - C. August 2023 Financials
- 5:30 p.m. V. ACTION ITEMS**
- No Action Items
- 5:30 p.m. VI. REPORTS**
- A. Liaison to PVHS/UCHealth North.....Celeste Holder Kling
 - B. Update on Classification and Compensation Study and Analysis.....Lorraine Haywood
 - C. Executive Committee Update.....Molly Gutilla
 - D. Executive Director Staff Report.....Liane Jollon
- 6:00 p.m. VIII. ANNOUNCEMENTS**
- A. October 24, 5:30pm – Board of Directors Regular Meeting
 - B. October 24, 7:00pm – Budget Work Session
- 6:05 p.m. ADJOURNMENT**

GUIDELINES FOR PUBLIC COMMENT

The Health District of Northern Larimer County Board welcomes and invites comments from the public. **Public comments or input are taken only during the time on the agenda listed as 'Public Comment.'** If you choose to make comments about any agenda item or about any other topic not on the agenda, please use the following guidelines.

- **Before you begin your comments please:** Identify yourself – spell your name – state your address. Tell us whether you are addressing an agenda item, or another topic.
- **Limit your comments to five (5) minutes.**

■ MISSION ■

The Mission of the Health District of Northern Larimer County is to enhance the health of our community.

■ VISION ■

- ❑ District residents will live long and well.
- ❑ Our community will excel in health assessment, access, promotion and policy development.
 - Our practice of **assessment** will enable individuals and organizations to make informed decisions regarding health practices.
 - All Health District residents will have timely **access** to basic health services.
 - Our community will embrace the **promotion** of responsible, healthy lifestyles, detection of treatable disease, and the **prevention** of injury, disability and early death.
 - Citizens and leaders will be engaged in the creation and implementation of ongoing **systems and health policy development** at local, state, and national levels.
 - Like-minded communities across the country will emulate our successes.

■ STRATEGY ■

The Health District will take a leadership role to:

- ❑ Provide exceptional health services that address unmet needs and opportunities in our community,
- ❑ Systematically assess the health of our community, noting areas of highest priority for improvement,
- ❑ Facilitate community-wide planning and implementation of comprehensive programs,
- ❑ Educate the community and individuals about health issues,
- ❑ Use Health District funds and resources to leverage other funds and resources for prioritized projects, and avoid unnecessary duplication of services,
- ❑ Promote health policy and system improvements at the local, state and national level,
- ❑ Continuously evaluate its programs and services for quality, value, and impact on the health of the community,
- ❑ Share our approaches, strategies, and results, and
- ❑ Oversee and maintain the agreements between Poudre Valley Health System, University of Colorado Health and the Health District on behalf of the community.

■ VALUES ■

- ❑ Dignity and respect for all people
- ❑ Emphasis on innovation, prevention and education
- ❑ Shared responsibility and focused collaborative action to improve health
- ❑ Information-driven and evidence-based decision making
- ❑ Fiscal responsibility/stewardship
- ❑ An informed community makes better decisions concerning health



**BOARD OF DIRECTORS
REGULAR MEETING
August 22, 2023**

Health District Office Building
120 Bristlecone Drive, Fort Collins

Hybrid Meeting

MINUTES

BOARD MEMBERS PRESENT:

Molly Gutilla, MS DrPH, Board President
Julie Kunce Field, JD, Board Vice President
Joseph Prows, MD MPH, Treasurer
Erin Hottenstein, Assistant Treasurer
John McKay, Secretary

ALSO PRESENT:

Celeste Holder Kling, Liaison to PVHS/UC Health North

Staff Present:

Liane Jollon, Executive Director
Lorraine Haywood, Deputy Director
Chris Sheafor, Support Services Director
Laura Mai, Finance Director
Colton Frady, Assistant Finance Director
Richard Cox, Communications Director
Jim Gettis, Information Systems Specialist
Paul Mayer, Medical Director
Alyson Williams, PPRE Director
Misty Manchester, HR Director
Dana Turner, Health Services Director
Jessica Shannon, Resource Manager
Lauren Jones, Executive Assistant
Jen Head, Behavioral Health Provider Lead
Susan Kaiser, Research & Evaluation Manager
Julie Kenney, Human Resource Specialist

Public Present:

June Hyman

I. CALL TO ORDER; INTRODUCTIONS & APPROVAL OF AGENDA

Director Molly Gutilla called the meeting to order at 5:06 p.m.

MOTION: To approve the modified agenda

Move June 2023 Meeting Minutes from Consent Agenda to Action Items

Motion by Julie Kunce Field / Second by Erin Hottenstein / Carried

Unanimously

II. PUBLIC COMMENT

None.

III. PRESENTATIONS

Overview of 2024 Budget Process & Timeline – Laura Mai

Laura M. provided a brief overview of the 2024 budget process, including requirements, procedures and internal/external timelines. Staff reiterated that 2024 budgeting for all Special Districts may not be business as usual due to Colorado’s property tax legislative changes. In addition, if Colorado’s proposition HH is passed by voters in November, there will be additional changes for the Health District to absorb, as well as, calendar delays for all local governments. Therefore, a possible HH timeline was also presented.

IV. CONSENT AGENDA

- A. July 2023 Meeting Minutes
- B. July 2023 Financials

MOTION: To approve the July 2023 Meeting Minutes and July 2023 Financials
Moved by Erin Hottenstein / Second by Julie Kunce-Field / Carried Unanimously

V. ACTION ITEMS

June 2023 Meeting Minutes

MOTION: To approve the June 2023 Meeting Minutes
Moved by Erin Hottenstein / Second by John McKay / Carried Unanimously; Julie Kunce-Field abstained

- A. Formal Vote Signature on Jackson County’s request to join LETA.

MOTION: To approve the Board President’s Signature on the IGA for Jackson County to join LETA
Moved by Erin Hottenstein / Second by Julie Kunce-Field / Carried Unanimously

- B. Health Coverage Outreach Project RFP

This project seeks to address Medicaid unwinding efforts, provide information to consumers who are in need of health insurance coverage, and create awareness around adult dental Medicaid benefits. We are seeking an agency with expertise to complete this project.

MOTION: To approve the general concept of the Health Coverage Outreach Project RFP and to use the funds up to \$150,000.00
Moved by Julie Kunce-Field / Second by Joseph Prows / Carried Unanimously

- C. 2023 Meeting Schedule Changes

Tuesday, September 26th at 5:00pm – Regular Meeting
Tuesday, October 24th at 5:30pm – Regular Meeting with Special Work Session
Tuesday, November 16th at 5:30pm – Budget Public Hearing
Tuesday, December 12th at 5:30pm – Budget Approval

MOTION: To approve the adjusted 2023 Meeting Schedule
Moved by Joseph Prows / Second by Julie Kunce-Field / Carried Unanimously

VI. REPORTS

- A. *Annual Cybersecurity Update – Laura Mai*

Required to present this to the Board of Directors annually.

B. *SB23-303: Reduce Property Taxes and Voter-approved Revenue Change – Alyson Williams*

Timeline: Gallagher Amendment > SB21-293 > SB22-238 > Economic Recovery > Property Tax Year 2023, Revaluation Year

Overview: 1) Property Tax Relief + 2) Backfill to Non-Schools 3) Truth in Taxation/Soft Cap 4) Interaction with TABOR refunds (HB23-1311) 5) Unknowns

C. *Update on Classification and Compensation Study and Analysis – Lorraine Haywood*

The Health District job classification and compensation study and analysis as approved by the Board of Directors, is underway. The Health District is planning for the results of this study in the 2024 overall budget. In the consultants will look at overall compensation including comprehensive benefits packaging.

D. *Liaison to PVHS/UCHealth North – Celeste Holder Kling*

Fiscal year ended on June 30th. New budget is the first one in several years with no covid factors. PVHS master plan is still on-going. Parking lots are changing. All of Mountain Crest will be moving by end of 2025. Patient satisfaction numbers have not gone down given all the changes. One significant change – people who were kicked off Medicaid for administrative reasons, UC Health is helping those people get re-enrolled. Patients don't need to cooperate due to new legislative changes.

E. *Colorado Health Symposium – Erin Hottenstein*

Colorado Health Foundation is growing. Doubled in size. 600 people registered. Very intentional with who attended.

F. *Executive Director Staff Report – Liane Jollon*

Liane Jollon provided departmental updates and mid-years reports.

VII. PUBLIC COMMENT (2nd opportunity)

None.

VIII. ANNOUNCEMENTS

A. August 28th at 8:00am – Board Retreat

B. September 26th at 5:00pm – Board of Directors Regular Meeting

ADJOURN OUT OF REGULAR MEETING

MOTION: To adjourn the Regular Meeting

Motion by Julie Kunce Field / Second by Erin Hottenstein / Carried Unanimously

The Regular Board Meeting was adjourned at 7:03pm.

Respectfully submitted:

Lauren Jones, Assistant to the Board of Directors

Molly Gutilla, MS, DrPH, Board President

DRAFT



AGENDA DOCUMENTATION

Meeting Date: September 26, 2023

SUBJECT:

Resolution 2023-15 to Approve Signators for Access to Safe Deposit Boxes 2219 and 5542.

PRESENTER: *Laura Mai*

OUTCOME REQUESTED: Decision Consent Report

PURPOSE/ BACKGROUND

To designate those who are authorized to access Health District safe deposit boxes located at First National Bank which contain Health District documents.

Attachment(s): *Resolution 2023-15 to Approve Signators for Access to Safe Deposit Boxes 2219 and 5542.*

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Approve Resolution 2023-15 to Approve Signators for Access to Safe Deposit Boxes 2219 and 5542.



**RESOLUTION TO APPROVE SIGNATORS
FOR ACCESS TO
SAFE DEPOSIT BOXES 2219 AND 5542**

Resolution 2023-15

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any two of the following signators are approved to have access to the Health District's Safety Deposit Boxes 2219 and 5542 at the First National Bank, 205 West Oak Street, Fort Collins, Colorado.

Approved for Signatures

- John P. McKay, Secretary
- Joseph W. Prows, Treasurer
- Liane R. Jollon, Executive Director
- Laura B. Mai, Finance Director
- Lauren A. Jones, Assistant to the Executive Director and the Board of Directors

ADOPTED, this 26th day of September, A.D., 2023.

Attest:

Molly J. Gutilla, President

Julie Kunce Field, Vice President

John P. McKay, Secretary

Joseph W. Prows, Treasurer

Erin Hottenstein, Assistant Treasurer

Replaces the Following Resolution:
2010-10 Adopted July 21, 2010
Resolution 2023-15

2014-10 Adopted May 21, 2014
2016-14 Adopted July 21, 2016
2018-12 Adopted September 25, 2018
2019-03 Adopted March 28, 2019
2022-03 Adopted April 14, 2022
2023-15 Adopted June 28, 2022

DRAFT



**RESOLUTION TO APPROVE SIGNATORS
FOR ACCESS TO
SAFE DEPOSIT BOXES 2219 AND 5542**

Resolution ~~2022-1522-03~~ 2023--1522-03

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that any two of the following signators are approved to have access to the Health District’s Safety Deposit Boxes 2219 and 5542 at the First National Bank, 205 West Oak Street, Fort Collins, Colorado.

Approved for Signatures

~~Johanna Ulloa Giron, Secretary~~ John P. McKay, Secretary
Joseph W. Prows, Treasurer
~~Robert B. Williams, Executive Director~~ Liane R. Jollon, Executive Director
Laura B. Mai, Finance Director
~~Anita K. Benavidez, Assistant to the Executive Director and the Board of Directors~~ Lauren A. Jones Assistant to the Executive Director and the Board of Directors

ADOPTED, this ~~14th~~ 26th day of ~~April~~ September, A.D., ~~2022~~ 2023.

Attest:

~~Michael D. Liggett~~ Molly J. Gutilla, President
President

~~Molly J. Gutilla~~ Julie Kuncze Field, Vice

~~Johanna Ulloa Giron~~ John P. McKay, Secretary

Joseph W. Prows, MD, Treasurer

~~Celeste Holder Kling~~ Erin Hottenstein
~~UC Health North/PVHS Board Liaison~~ Assistant Treasurer

Replaces the Following Resolution:
2010-10 Adopted July 21, 2010
2014-10 Adopted May 21, 2014
2016-14 Adopted July 21, 2016
Resolution ~~2022-0323-15~~

2018-12 Adopted September 25, 2018
2019-03 Adopted March 28, 2019
2022-03 Adopted April 14, 2022



AGENDA DOCUMENTATION

Meeting Date: September 26, 2023

SUBJECT:

Resolution 2023-23 to Approve Signators for Certificate of Deposit Accounts

PRESENTER: *Laura Mai*

OUTCOME REQUESTED: Decision Consent Report

PURPOSE/ BACKGROUND

To designate those who are approved for signing authorization to purchase, renew, or close Certificates of Deposit in accordance with the Health District Investment Guidelines.

Attachment(s): *Resolution 2023-23 to Approve Signators for Certificate of Deposit Accounts*

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Approve Resolution 2023-23 to Approve Signators for Certificate of Deposit Accounts.

**RESOLUTION TO APPROVE SIGNATORS FOR
CERTIFICATE OF DEPOSIT ACCOUNTS**

Resolution 2023-23

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that the following signators are approved for signing authorization to purchase, renew or close Certificates of Deposit at any eligible public depository bank approved by the Colorado Division of Banking in accordance with the Health District of Northern Larimer County Investment Guidelines. All allowable signatures or authorizations must conform to Policy 97-11: Investment Guidelines ratified by the Health District on the 24th day of February 2004.

Approved to purchase or close Certificates of Deposit (two signatures required); requires prior approval by Executive Director or designee. The disbursement of funds from closed Certificates of Deposit must be made through an Automated Clearing House (ACH) transaction only to an authorized Health District bank account or by check made payable to the Health District.

Liane R. Jollon, Executive Director
Laura B. Mai, Finance Director
Joseph W. Prows, Treasurer

Approved to renew Certificates of Deposit (one signature required).

Liane R. Jollon, Executive Director
Laura B. Mai, Finance Director
Joseph W. Prows, Treasurer

ADOPTED, this 26th day of September, A.D., 2023.

Attest:

Molly J. Gutilla, President

Julie Kunce Field, Vice President

John P. McKay, Secretary

Joseph W. Prows, MD, Treasurer

Erin Hottenstein, Assistant Treasurer

Replaces the Following Resolutions:

2018-11 Adopted September 25, 2018
2022-13 Adopted April 14, 2022
2022-32 Adopted September 27, 2022

**RESOLUTION TO APPROVE SIGNATORS FOR
CERTIFICATE OF DEPOSIT ACCOUNTS**

Resolution 202~~32~~-23

BE IT RESOLVED BY THE Board of Directors of the Health District of Northern Larimer County that the following signators are approved for signing authorization to purchase, renew or close Certificates of Deposit at any eligible public depository bank approved by the Colorado Division of Banking in accordance with the Health District of Northern Larimer County Investment Guidelines. All allowable signatures or authorizations must conform to Policy ~~2010-01: Financial Accounts Signature Policy adopted 97-11: Investment Guidelines ratified~~ by the Health District on the ~~28th-24th~~ day of ~~September~~February, ~~2021~~2004.

Approved to purchase or close Certificates of Deposit (two signatures required); requires prior approval by Executive Director or designee. The disbursement of funds from closed Certificates of Deposit must be made through an Automated Clearing House (ACH) transaction only to an authorized Health District bank account or by check made payable to the Health District.

~~Robert B. Williams~~Liane R. Jollon, Executive Director
~~Karen Spink, Deputy Director/Acting~~Laura B. Mai Finance Director
Joseph W. Prows, Treasurer

Approved to renew Certificates of Deposit (one signature required).

~~Robert B. Williams~~Liane R. Jollon, Executive Director
~~Karen Spink, Deputy Director/Acting~~Laura B. Mai, Finance Director
Joseph W. Prows, Treasurer

ADOPTED, this 2~~67~~th day of September, A.D., 202~~32~~.

Attest:

Molly J. Gutilla, President

Julie Kunce Field, Vice President

~~Ann Yanagi~~John P. McKay, Secretary

Joseph W. Prows, MD, Treasurer

~~Celeste Holder Kling~~Erin Hottenstein

~~UC Health North/PVHS Board Liaison~~ Assistant Treasurer

Replaces the Following Resolutions:

2018-11 Adopted September 25, 2018

2022-13 Adopted April 14, 2022

2022-32 Adopted September 27, 2022

AGENDA DOCUMENTATION

Meeting Date: September 26, 2023

SUBJECT:

August 2023 Financials

PRESENTER:

OUTCOME REQUESTED: Decision Consent Report

PURPOSE/ BACKGROUND

To monitor financial performance as a component of fulfilling the Board of Director's fiduciary responsibilities.

Attachment(s): August 2023 Summary Financial Narrative, Balance Sheet, Statement of Revenue and Expenditures, Statement of Revenues and Expenditures – Budget and Actual, Statement of Non-Operational Expenditures – Budget to Actual, Statement of Program Revenues and Expenditures – Budget and Actual, Investment Schedule.

FISCAL IMPACT

None.

STAFF RECOMMENDATION

Accept the financial reports as presented.

**HEALTH DISTRICT
OF NORTHERN LARIMER COUNTY
August 2023
Summary Financial Narrative**

Revenues

The Health District is .25% ahead of year-to-date tax revenue projections. Interest income is 114.0% ahead of year-to-date projections. Lease revenue is 8.1% ahead of year-to-date projections. Yield rates on investment earnings increased to 5.02% (based on the weighted average of all investments). Fee for service revenue from clients is 2.5% behind year-to-date projections and revenue from third party reimbursements is 10.0% ahead of year-to-date projections. Total operating revenues for the Health District (excluding grants) are 2.8% ahead of year-to-date projections.

Expenditures

Operating expenditures (excluding grants and special projects) are 21.7% behind year-to-date projections. Program variances are as follows: Administration 10.2% behind; Board .7% behind; Connections: Mental Health/Substance Issues Services 26.5% behind; Dental Services 15.2% behind; MH/SUD/Primary Care 17.6% behind; Health Promotion 5.3% behind; Community Impact 47.4% behind; Program Assessment and Evaluation 31.1% behind; Health Care Access 45.6% behind; and Leased Offices 3.1% ahead.

Capital Outlay

Capital expenditures are 83.2% behind year-to-date projections.

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY
BALANCE SHEET
As of 8/31/2023

ASSETS

Current Assets:	
Cash & Investments	\$11,469,914
Accounts Receivable	138,462
Property Taxes Receivable	135,839
Specific Ownership Tax Receivable	65,675
Prepaid Expenses	19,047
Total Current Assets	<u>11,828,938</u>
Other Assets:	
Lease Receivable	<u>59,144,691</u>
Total Other Assets	<u>59,144,691</u>
Capital Assets Not Being Depreciated	
Land	4,592,595
Construction in Progress	352,261
Capital Assets - Net of Accumulated Depreciation and Amortization	
Building and Equipment	<u>4,970,777</u>
Total Property and Equipment	<u>9,915,632</u>
Total Assets	<u><u>80,889,261</u></u>

LIABILITIES AND EQUITY

Current Liabilities:	
Accounts Payable	763,864
Deposits	15,261
Deferred Revenue	483,229
Total Current Liabilities	<u>1,262,353</u>
Long-term Liabilities:	
Compensated Absences	<u>19,061</u>
Total Long-term Liabilities	<u>19,061</u>
Deferred Inflows of Resources	
Property Taxes	81,313
Leases	59,536,407
Total Deferred Inflows of Resources	<u>59,617,720</u>
Total Liabilities & Deferred Inflows of Resources	<u>60,899,135</u>
EQUITY	
Retained Earnings	15,762,077
Net Income	4,228,049
TOTAL EQUITY	<u>19,990,126</u>
TOTAL LIABILITIES AND EQUITY	<u><u>80,889,261</u></u>

Unaudited - For Management Use Only

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY
STATEMENT OF REVENUES AND EXPENSES
As of 8/31/2023

	<u>Current Month</u>	<u>Year to Date</u>
Revenue		
Property Taxes	54,526	8,543,852
Specific Ownership Taxes	65,674	449,262
Lease Revenue	119,884	1,048,491
Interest Income	47,966	265,065
Fee For Service Income	12,651	106,735
Third Party Income	101,797	628,122
Grant Income	19,593	162,522
Special Projects	0	1,160
Donations	0	70
Miscellaneous Income	2,450	16,131
Total Revenue	<u>424,541</u>	<u>11,221,410</u>
Expenses:		
Operating Expenses		
Administration	55,035	606,346
Board Expenses	10,784	100,588
Connections: Mental Health/Substance Issues Svcs	188,379	1,362,663
Dental Services	282,368	2,135,573
Integrated Care (MHSA/PC)	85,661	733,710
Health Promotion	59,059	451,738
Community Impact	34,395	284,376
Program Assessment & Evaluation	23,293	162,130
Health Care Access	54,967	380,226
Mulberry Offices	10,485	95,727
Contingency -Operational	17,059	17,059
Special Projects	31,210	314,805
Grant Projects	18,395	184,483
Total Operating Expenses	<u>871,091</u>	<u>6,829,425</u>
Depreciation and Amortization		
Depreciation Expense	20,612	163,936
Total Depreciation and Amortization	<u>20,612</u>	<u>163,936</u>
Total Expenses	<u>891,702</u>	<u>6,993,361</u>
Net Income	<u>(467,161)</u>	<u>4,228,049</u>

Unaudited - For Management Use Only

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY
Statement of Revenues and Expenditures - Budget and Actual
As of 8/31/2023

	Current Month			Year to Date			Annual	Remaining
	Budget	Actual	Variance	Budget	Actual	Variance	Budget	Funds
Revenue:								
Property Taxes	\$79,928	\$54,526	\$25,403	\$8,541,673	\$8,543,852	(\$2,179)	\$8,625,165	\$81,313
Specific Ownership Taxes	58,594	65,674	(7,080)	428,985	449,262	(20,277)	625,000	175,738
Lease Revenue	121,286	119,884	1,402	970,289	1,048,491	(78,202)	1,455,433	406,942
Interest Income	24,769	47,966	(23,197)	123,846	265,065	(141,219)	230,000	(35,065)
Fee for Services Income	13,683	12,651	1,032	109,465	106,735	2,730	164,197	57,462
Third Party Reimbursements	71,384	101,797	(30,413)	571,071	628,122	(57,052)	856,606	228,484
Grant Revenue	12,358	19,593	(7,235)	244,666	162,522	82,144	1,065,178	902,656
Partnership Revenue	2,870	0	2,870	22,957	1,160	21,797	34,436	33,276
Donations Sponsorships	0	0	0	0	70	(70)	0	(70)
Miscellaneous Income	1,999	2,450	(452)	15,989	16,131	(142)	23,984	7,853
Total Revenue	\$386,871	\$424,541	(\$37,670)	\$11,028,941	\$11,221,410	(\$192,469)	\$13,079,999	\$1,858,589
Expenditures:								
Operating Expenditures								
Administration	\$82,776	\$54,475	\$28,301	\$666,119	\$598,278	\$67,842	\$999,427	\$401,149
Board Expenses	12,666	10,784	1,882	101,329	100,588	741	151,994	51,406
Connections: Mental Health/Substance Issues Svcs	226,491	185,990	40,500	1,806,312	1,328,263	478,049	2,710,028	1,381,765
Dental Services	305,004	274,731	30,273	2,458,133	2,084,158	373,976	3,708,379	1,624,221
Integrated Care (MH/SUD/PC)	109,325	84,676	24,649	873,700	719,521	154,180	1,310,500	590,979
Health Promotion	57,315	58,411	(1,096)	467,269	442,409	24,860	698,843	256,434
Community Impact	65,172	33,676	31,496	520,854	274,026	246,828	780,961	506,935
Program Assessment & Evaluation	28,439	22,994	5,445	229,191	157,830	71,360	343,786	185,956
Health Care Access	83,346	53,965	29,381	672,398	365,803	306,594	1,008,596	642,793
Leased Offices	11,576	10,470	1,106	92,611	95,515	(2,904)	138,917	43,402
Contingency (Operations)	0	10,567	(10,567)	0	10,567	(10,567)	128,954	118,387
Grant/Special Projects	15,228	18,395	(3,167)	267,624	185,643	81,981	1,099,614	913,971
Total Operating Expenditures	\$997,338	\$819,136	\$178,202	\$8,155,540	\$6,362,600	\$1,792,940	\$13,079,999	\$6,717,399
Net Income	(\$610,467)	(\$394,595)	(\$215,872)	\$2,873,401	\$4,858,810	(\$1,985,410)	\$0	(\$4,858,810)
Reserve Expenditures								
Special Projects	186,546	31,210	155,336	1,492,369	313,645	1,178,724	2,881,492	2,567,847
Reserve Expenditures	53,159	20,744	32,415	439,675	153,180	286,495	654,312	501,132
Total Reserve Expenditures	239,705	51,954	187,750	1,932,043	466,825	1,465,218	3,535,804	3,068,979

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY

STATEMENT OF NON OPERATIONAL EXPENDITURES - BUDGET TO ACTUAL

For 8/1/2023 to 8/31/2023

	<u>Current Month</u> <u>Budget</u>	<u>Current Month</u> <u>Actual</u>	<u>Current Month</u> <u>Variance</u>	<u>Year to Date</u> <u>Budget</u>	<u>Year to Date</u> <u>Actual</u>	<u>Year to Date</u> <u>Variance</u>	<u>Annual Budget</u>	<u>Annual Funds</u> <u>Remaining</u>
Non-Operating Expenditures								
Land	-	-	-	-	-	-	-	-
Building	-	-	-	150,000	-	150,000	150,000	150,000
Construction in Progress	-	-	-	-	157,153	-	-	-
Capital Equipment	-	-	-	50,000	-	50,000	50,000	50,000
General Office Equipment	-	-	-	-	-	-	-	-
Medical & Dental Equipment	-	8,985	(8,985)	54,212	42,588	11,624	264,212	221,624
Computer Equipment	-	-	-	-	-	-	-	-
Computer Software	-	-	-	-	-	-	-	-
Equipment for Building	10,000	-	10,000	88,860	15,178	73,682	154,860	139,682
Total Non-Operating Expenditures	<u>\$ 10,000</u>	<u>\$ 8,985</u>	<u>\$ 1,015</u>	<u>\$ 343,072</u>	<u>\$ 214,919</u>	<u>\$ 285,306</u>	<u>\$ 619,072</u>	<u>\$ 561,306</u>

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY
Statement of Program Revenues and Expenditures - Budget and Actual
As of 8/31/2023

	Current Month			Year to Date			Annual Budget	Remaining Funds
	Budget	Actual	Variance	Budget	Actual	Variance		
Administration								
Revenue:								
Miscellaneous Income	\$1,000	\$1,344	(\$344)	\$8,000	\$9,045	(\$1,045)	\$12,000	\$2,955
Total Revenue	1,000	1,344	(344)	8,000	9,045	(1,045)	12,000	2,955
Expenditures:								
Salaries and Benefits	53,653	45,700	7,953	429,224	335,335	93,889	643,836	308,501
Supplies and Purchased Services	32,388	9,336	23,053	263,017	271,012	(7,994)	394,774	123,762
Total Expenditures	86,041	55,035	31,006	692,241	606,346	85,895	1,038,610	432,264
Board of Directors								
Expenditures:								
Salaries and Benefits	6,525	5,885	640	52,202	66,635	(14,433)	78,303	11,668
Supplies and Purchased Services	2,933	4,899	(1,967)	23,461	16,916	6,545	35,191	18,275
Election Expenses	3,208	0	3,208	25,667	17,037	8,630	38,500	21,463
Total Expenditures	12,666	10,784	1,882	101,329	100,588	741	151,994	51,406
Connections: Mental Health/substance Issue								
Revenue:								
Fees, Reimbursements & Other Income	4,333	1,430	2,903	34,667	24,270	10,397	52,000	27,730
Total Revenue	4,333	1,430	2,903	34,667	24,270	10,397	52,000	27,730
Expenditures:								
Salaries and Benefits	201,434	173,916	27,518	1,598,137	1,212,468	385,669	2,403,872	1,191,404
Supplies and Purchased Services	37,906	14,463	23,443	310,970	150,195	160,775	460,347	310,152
Total Expenditures	239,340	188,379	50,961	1,909,106	1,362,663	546,443	2,864,219	1,501,556
Dental Services								
Revenue:								
Fees, Reimbursements & Other Income	66,313	103,792	(37,479)	530,503	619,822	(89,318)	795,755	175,933
Total Revenue	66,313	103,792	(37,479)	530,503	619,822	(89,318)	795,755	175,933
Expenditures:								
Salaries and Benefits	255,555	229,124	26,431	2,044,439	1,704,870	339,568	3,066,658	1,361,788
Supplies and Purchased Services	66,770	53,245	13,526	566,663	430,703	135,961	865,974	435,271
Total Expenditures	322,325	282,368	39,957	2,611,102	2,135,573	475,529	3,932,632	1,797,059

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY
Statement of Program Revenues and Expenditures - Budget and Actual
As of 8/31/2023

	Current Month			Year to Date			Annual Budget	Remaining Funds
	Budget	Actual	Variance	Budget	Actual	Variance		
<u>Integrated Care (MHSA/PC)</u>								
Revenue:								
Fees, Reimbursements & Other Income	15,419	10,333	5,087	123,355	97,921	25,433	185,032	87,111
Total Revenue	15,419	10,333	5,087	123,355	97,921	25,433	185,032	87,111
Expenditures:								
Salaries and Benefits	100,330	78,521	21,808	802,636	663,478	139,158	1,203,954	540,476
Supplies and Purchased Services	14,296	7,140	7,155	113,465	70,232	43,233	170,147	99,915
Total Expenditures	114,625	85,661	28,964	916,101	733,710	182,391	1,374,101	640,391
<u>Community Impact</u>								
Revenue:								
Fees, Reimbursements & Other Income	0	0	0	0	0	0	0	0
Total Revenue	0	0	0	0	0	0	0	0
Expenditures:								
Salaries and Benefits	59,174	29,385	29,789	473,393	241,069	232,324	710,089	469,020
Supplies and Purchased Services	9,864	5,010	4,854	78,389	43,307	35,082	117,263	73,956
Total Expenditures	69,038	34,395	34,643	551,781	284,376	267,406	827,352	542,976
<u>Program Assessment & Evaluation</u>								
Revenue:								
Fees, Reimbursements & Other Income	0	0	0	0	0	0	0	0
Total Revenue	0	0	0	0	0	0	0	0
Expenditures:								
Salaries and Benefits	25,854	21,290	4,565	206,836	140,782	66,054	310,254	169,472
Supplies and Purchased Services	4,191	2,003	2,188	35,204	21,348	13,856	52,806	31,458
Total Expenditures	30,045	23,293	6,753	242,040	162,130	79,910	363,060	200,930
<u>Health Promotion</u>								
Revenue:								
Fees, Reimbursements & Other Income	0	0	0	0	0	0	0	0
Total Revenue	0	0	0	0	0	0	0	0
Expenditures:								
Salaries and Benefits	50,999	52,737	(1,739)	407,990	387,639	20,352	611,982	224,343
Supplies and Purchased Services	9,801	6,322	3,480	87,158	64,100	23,058	128,679	64,579
Total Expenditures	60,800	59,059	1,741	495,148	451,738	43,409	740,661	288,923

HEALTH DISTRICT OF NORTHERN LARIMER COUNTY
Statement of Program Revenues and Expenditures - Budget and Actual
As of 8/31/2023

	Current Month			Year to Date			Annual Budget	Remaining Funds
	Budget	Actual	Variance	Budget	Actual	Variance		
Health Care Access								
Revenue:								
Fees, Reimbursements & Other Income	0	0	0	0	0	0	0	0
Total Revenue	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>	<u>0</u>
Expenditures:								
Salaries and Benefits	71,465	48,025	23,439	571,717	318,313	253,404	857,576	539,263
Supplies and Purchased Services	17,269	6,942	10,327	143,779	61,913	81,866	215,668	153,755
Total Expenditures	<u>88,733</u>	<u>54,967</u>	<u>33,766</u>	<u>715,496</u>	<u>380,226</u>	<u>335,270</u>	<u>1,073,244</u>	<u>693,018</u>
Mulberry Offices								
Revenue:								
Fees, Reimbursements & Other Income	15,623	21,955	(6,332)	124,983	172,249	(47,266)	187,475	15,226
Total Revenue	<u>15,623</u>	<u>21,955</u>	<u>(6,332)</u>	<u>124,983</u>	<u>172,249</u>	<u>(47,266)</u>	<u>187,475</u>	<u>15,226</u>
Expenditures:								
Salaries and Benefits	1,503	1,516	(13)	12,023	12,029	(6)	18,035	6,006
Supplies and Purchased Services	10,153	8,969	1,184	81,223	83,698	(2,475)	121,835	38,137
Total Expenditures	<u>11,656</u>	<u>10,485</u>	<u>1,171</u>	<u>93,247</u>	<u>95,727</u>	<u>(2,481)</u>	<u>139,870</u>	<u>44,143</u>

Health District of Northern Larimer County

**Investment Schedule
August 2023**

	Investment	Institution	Current Value	%	Current Yield	Maturity
1527-4001	Local Government Investment Pool	COLOTRUST	\$ 1,447	0.013%	5.15%	N/A
1527-8001	Local Government Investment Pool	COLOTRUST	\$ 9,732,893	88.438%	5.45%	N/A
#35127351	Flex Savings Account	First National Bank	\$ 243,517	2.213%	2.58%	N/A
#714626	Certificate of Deposit	Advantage Bank	\$ 143,303	1.302%	0.40%	12/27/2023
#742487	Certificate of Deposit	Advantage Bank	\$ 115,544	1.050%	0.25%	9/2/2023
#40020603	Certificate of Deposit	Points West	\$ 116,427	1.058%	3.87%	7/13/2024
#40010448	Certificate of Deposit	Points West	\$ 158,736	1.442%	0.32%	4/2/2024
#23002918	Certificate of Deposit	Adams State Bank	\$ 243,413	2.212%	0.35%	10/7/2023
#30770027	Certificate of Deposit	Mountain Valley Bank	\$ 250,031	2.272%	3.50%	7/11/2024
	Total/Weighted Average		<u>\$ 11,005,311</u>	<u>100.000%</u>	<u>5.02%</u>	



AGENDA DOCUMENTATION

September 26, 2023

SUBJECT:

CBIZ Classification and Compensation Study and Analysis Update

PRESENTER:

OUTCOME REQUESTED: Decision Consent Report

PURPOSE/ BACKGROUND

To provide the Board with an update on the progress of the compensation study and analysis.

The Executive Director, Deputy Director and Human Resources Director are meeting bi-weekly with the CBIZ consultants that allows CBIZ to provide updates on their progress and an opportunity for us to provide feedback and direction. The project is on track to be completed by mid-October.

Attachment(s): none

FISCAL IMPACT

STAFF RECOMMENDATION Informational only.



AGENDA DOCUMENTATION

Meeting Date: September 26, 2023

SUBJECT:

Executive Director Staff Report

PRESENTER: Liane Jollon

OUTCOME REQUESTED: Decision Consent Report

PURPOSE/ BACKGROUND

Please find the Executive Director Staff Report attached with current departmental summaries.

Liane Jollon attended the following events and met with the following external partners since the last board meeting:

SDA Annual Conference

Colorado State Representatives Cathy Kipp and Andrew Boesenecker

Tour of Longview Campus

Mark Wallace, Chief Clinical Officer Sunrise Community Health

Kristin Stephens, Larimer County Commissioner – District 2

Jodi Shadduck-McNally, Larimer County Commissioner – District 3

Jennifer Miles, President Frontline Public Affairs

Lisa Ward, Lobbyist and Government Relations Consultant Frontline Public Affairs

Janna Kowalski, Public Health Professional

Michael Allen, Chief Executive Officer SummitStone Health Partners

Laura Walker, Human and Economic Health Services

Attachment(s): Departmental Summaries

FISCAL IMPACT *None to the Health District*

STAFF RECOMMENDATION *Informational Only*

Health Services Department Summary by Program

Dental:

The Family Dental Clinic's efforts to increase treatment compliance and completion, as well as, help patients achieve a state of oral health are continuing to prove successful. In August, continuous improvement efforts included schedule analysis related to new patient appointments as Care Coordinators reported an increase in treatment completion. The increase in treatment completion indicates the ability to increase new patient appointment availability, which are in high demand, and further our commitment to access to care. Additionally, the clinic identified a spike in patients arriving late for their appointments. This prompted a deeper review of our patient communication tool and allowed us to implement a new procedure that reminds our patients to arrive 10 minutes early. This has alleviated a vast majority of patients arriving late, which again supports access to care as patients arrive in time to have treatment completed.

Two of our providers were guests on the radio show with Communications Director, Richard Cox, to promote the services of the Family Dental Clinic and discuss the importance of oral care.

After ten years of collaboration, our dentistry under general anesthesia program (GAP) concluded at the Harmony Surgery Center. We are currently coordinating with Poudre Valley Hospital to move services to PVH where there is more capacity to serve our GAP patients. Our goal is to resume patient care by November 2023.

A successful candidate was identified for one of our open Dental Assistant positions The Dental team has the following vacancies:

1 Dental Assistant

Larimer Health Connect:

In August, Larimer Health Connect (LHC) engaged in a variety of activities. The team was hard at work assisting individuals and families with the Medicaid unwinding process, guiding those transitioning from Medicaid and CHP+ to the Connect for Health Colorado Marketplace and Medicare, and ensuring smooth transitions for everyone. During this unwinding process, some faced challenges with Medicaid coverage due to the ending of continuous enrollment and eligibility issues. Many lost coverage; some for valid eligibility reasons and others due to procedural (paperwork) errors. LHC researched these cases, advocated for the consumer, and helped to remedy those that were denied erroneously. During this time, Prescription Assistance has seen a modest yet impactful increase in people requesting assistance who erroneously lost coverage and/or have experienced a gap in coverage.

LHC also participated and provided materials for distribution at several community events including the Front Range Community College Resource Fair, Neighbor 2 Neighbor Block Party, Overdose Awareness Day, and Fullana Early Childhood's Back to School event. LHC staff also reached out to schools in the Poudre and Thompson School Districts, providing important program materials for their Back to School Nights.

In July, Larimer Health Connect staff met with 212 unduplicated clients seeking help with Medicaid, CHP+, Connect for Health CO, Medicare, and Prescription Assistance. Significant planning work was completed to prepare for a marketing campaign designed to educate and create awareness of the Medicaid unwinding and upcoming Open Enrollment period. Several statewide and local meetings were attended including Covering Kids & Families (CKF's Assister Support Work Group, Unwind Work Group and Advisory Committee, and HCPF PHE Unwind Planning Webinar. In July, two new Health Coverage Specialists were hired and received training for Connect for Health Colorado and HCPF's Certified Application Assistance Site (CAAS. Multiple interviews were conducted for two Outreach and Education Specialist positions resulting in the selection of two highly qualified candidates. With their expertise, creative ideas, and new perspectives, we are looking forward to enhancing our outreach and education efforts, contributing to the success of our programs and the Health District as a whole.

The LHC team has following vacancies:

1 Health Coverage Specialist (currently posted.

Positions filled since last month: 2 Outreach and Education Specialists

Health Promotion:

Health Promotion nurses continued efforts to focus on hard-to-reach underserved populations. A well-attended Saturday cholesterol screening clinic was held at La Familia and the majority of those served (87% indicated either having Medicaid or no insurance and/or receiving SNAP or other assistance program(s). The team has implemented new eligibility guidelines to ensure clients are not over-screened (screened by us more than once in a 12-month period. Only 2 out of all clients screened were not within eligibility criteria, however for the first time in a long while routine screening clinics are not quickly filling with appointments. As it is still early in the changes to the screening program, we will continue to monitor any trends. There is a possibility that the low clinic attendance could be due to the change in screening eligibility criteria. As we continue to monitor, we are working with the Communications team to find the best way to reach out to our priority populations. The Medical Director continues to attend planning meetings with SummitStone regarding the Murphy Center Medical clinic. Nurses are planning off-site flu clinics for underserved community members and are scheduling flu clinics for Health District staff.

The Heart Health Promotion team has no current vacancies.

Quit Tobacco:

The Quit Tobacco Program's bedside intervention project with PVH continued to expand as planned. Over the past 30 days the tobacco treatment specialist (TTS) spent 9 hours per week at PVH and conducted 41 bedside consultations. Ongoing technology issues affecting outside referrals were remedied and an announcement was made at the Family Medicine Center's September all-staff meeting informing providers to resume sending referrals to a new fax number. Our Tobacco Treatment Specialist was invited to present at their October All-Staff meeting to encourage referrals and update on PVH bedside tobacco interventions.

The Quit Tobacco team has the following vacancies:

1 (.5 FTE TTS (not yet posted.

Connections & CAYAC:

The Adult and CAYAC teams remained busy filling positions and providing services over the last month. Adult Connections had 1,400 contacts and CAYAC had 1,324 contacts. Connections linked with Front Range Community College to discuss opportunities for partnering in psychoeducation and support for students at the Larimer campus in Fort Collins and conversations regarding referral coordination partnerships with CAYAC and Poudre School District continued.

Over the past month, Connections onboarded a new Adult Behavioral Health Provider and submitted an offer to another BHP to fill the remaining position. A new CAYAC Care Coordinator for Psychiatry onboarded Sept. 18. The new 1.0 FTE Psychologist will on-board in mid-October.

The Connections team has the following vacancies:

1 (.5 FTE Care Coordinator (not yet posted).

Integrated Care:

The Integrated Care team continues to concentrate on maximizing Behavioral Health Provider time for direct patient care and resident education. A shift in model to include a Care Coordinator will offload lower-level tasks and allow BHP's to practice to the level of their expertise in an effort to meet continued demand for BHP services. The Program Manager and one other BHP will be participating in the medical student interview process for admission to the residency. Additionally, the Program Manager is participating in the recruitment team to improve the recruiting process for the residency.

The Integrated Care team has the following vacancies:

1 Behavioral Health Provider (currently posted

Policy, Planning, Research & Evaluation Summary

Planning, Policy, Research & Evaluation

Staff in the Planning, Policy, Research & Evaluation (PPRE) has been supporting a number of internal and external programs and initiatives. The teams are increasingly collaborating with the health services teams to ensure that what is being done in each PPRE program incorporates the work and feedback of our direct service counterparts.

Research & Evaluation

The new Research & Evaluation Manager, Susan Kaiser, has started and hit the ground sprinting. She is beginning to assess the status of the team to put more infrastructure in place to help the team operate more efficiently to conduct program evaluation, special internal projects, and assess potential to work with community partners. We have been engaging with our community partners that also conduct community health assessments to better understand and plan for the future.

Community Impact Team

The team is completing reviewing the final materials of the Youth Behavioral Health Assessment and creating one-pagers that address the recommendations from the report to make it more consumable for the public, community partners, and participants in the qualitative data collection.

- Staffing- 3 current vacancies
 - CIT Manager
 - This position has been posted twice since May, with finalists identified, offered, then later declining the position. There has been a high amount of interest (nearly 200 applicants through the 3 round) in the position through postings on LinkedIn and by communicating the vacancy with community partners. This position has been posted for a third time and with the current candidates hope to offer the position by the end of the month.
 - Community Project Coordinator (2 positions)
 - These positions are not being currently filled until the hiring of the CIT Manager

Policy

The Policy Analyst has been hired and will start on September 25th. Policy staff will be working to strategically plan for the next state legislative session and local policy issues. There is a current focus on understanding the implementation of policies in the Behavioral Health Administration (BHA), especially the licensing of Behavioral Health Entities (BHEs), and the bills being drafted by interim committees related to behavioral health and property taxes.

Resource Development/Special Projects

The Health District was fully awarded a grant from the Larimer County Behavioral Health Services 1A Impact Fund so that southern Larimer County youth, caregivers, and adults will maintain access to support in navigating to the right behavioral health care in the community for their circumstances, as well as access to interim treatment services through the Health District's Adult Connections and, Child, Adolescent, and Young Adult Connections (CAYAC) programs until long-term care in the community can be found.

Staff is supporting the implementation of the UniteUs platform. UniteUs platform is being piloted internally and is intended to be launched externally in early January 2024. Project management support is also being provided to the Health Coverage Outreach Project to ensure smooth information-sharing between the contractor and the internal group supporting the project to communicate about Medicaid renewals process, open enrollment period for Connect for Health Colorado, and the change in lifting the cap on the annual limit for adult dental Medicaid benefits.

Staff Summary

The Human Resources (HR) Team continues to work on posting vacancies, scheduling interviews, and testing for the candidates for the various programs/departments, and onboard new employees. We hired/onboarded two (2 employees in August. There were no resignations/retirements in August.

We had four (4 candidates who onboarded at the beginning of September and currently have four (4 candidates in various stages of onboarding. The Care Coordinator for Psychiatric Services began on Monday, September 18th and the new Policy Analyst began on Monday, September 25th. We currently have eight (8 vacancies posted and two (2 positions in the que to be posted.

Looking forward:

As mentioned last month, Human Resources will be transitioning benefits and leaves from Payroll over to HR oversight and implementation. We are working on preparation for October open enrollment and our annual benefits fair for our staff.

The work with our consultants from CBIZ is continuing with bi-weekly check-ins. This is scheduled to be completed by the middle of November.

We are continuing to explore options for an HRIS/HCM system. Lorraine, Laura, Chris Roth, and Misty will be visiting with a vendor who provides a full Enterprise Resources Planning (ERP platform at the end of September. This platform would encompass HR, Timekeeping, Payroll, and Finance. Our goal is to determine if this might be a better option for the Health District. Once we have all the necessary information, we will begin the RFP process.

On Thursday, September 21st at our employee recognition luncheon, we took time to recognize years of service to the Health District for 2022 and 2023. The following is a list of employees who were recognized for their tenure:

10 years (2022: Dr. Zeljko Ivanovic (Psychiatrist, Rosi Davidson (Tobacco Treatment Specialist, Dr. Robert Gartland (Dentist, Leticia Alcocer (Dental Services Guide, Megan Winick (Psychiatric Care Coordinator, Janelle Koldos (Budget Analyst

5 years (2022: Tara Gilstrap (Front Office Associate, Roy Ramirez (Prescription Assistance and Health Coverage Specialist, Alyson Williams (Planning, Policy, Research, and Evaluation Director

20 years (2023: Lisa Aaron (Support Staff Specialist

15 years (2023: Lisa Bolander (Behavioral Health Provider, Kristen Gilbert (Graphic Designer, Emily Leetham (Operations Supervisor, Osmarly Marquiss (Accountant

10 years (2023: Trudy Herman (Health Coverage Specialist

5 years (2023: Garth Atkins (Applications/Database Programmer, Heather Truschel (Behavioral Health Provider Lead, Dana Turner (Health Services Director

Staff is supporting the implementation of the UniteUs platform. UniteUs platform is being piloted internally and is intended to be launched externally in early January 2024. Project management support is also being provided to the Health Coverage Outreach Project to ensure smooth information-sharing between the contractor and the internal group supporting the project to communicate about Medicaid renewals process, open enrollment period for Connect for Health Colorado, and the change in lifting the cap on the annual limit for adult dental Medicaid benefits.

Finance Department Summary

The Finance Team provides financial and accounting support to the Health District programs and staff. These services consist of accounts receivable accounting including client and third-party billing, accounts payable, payroll and benefits, grant reporting, budgeting, and audit compliance requirements.

The Finance Department is fully staffed.

Looking forward:

The master budget for the Health District is being compiled and prepped inclusive of the individual Director and Manager program budgets. The property tax questions continue to make the budget timeline variable and we are continuing to focus on flexibility during this process. We are making progress with the compliance of subscription-based IT arrangements that will be reported within the financial statements. Finance-related policies are in the process of being reviewed for updates. This is the time when we are renewing our insurance coverages for property and liability, worker's compensation, and cybersecurity insurance.

Communications Department Summary

Planning was initiated for changes to the name, content, and frequency of publication for Compass in 2024. Revised Health District branding guidelines were developed. Geotargeted digital advertising for blood pressure, cholesterol, and blood pressure testing continued on Meta platforms. Social media metrics for August are still be analyzed. The Director continued work with the internal group hiring a consultant to produce three simultaneous marketing campaigns focusing on Medicaid outreach, Connect for Health Colorado open enrollment, and the end to the Medicaid adult dental benefit cap. Work commenced on the four-page, bilingual October Compass insert for Larimer Health Connect and open enrollment. The August installment of the KRFC Community at Work show featured dentist Leith Rupp and dental hygienist Laurel Medina of the Family Dental Clinic discussing the end to the Medicaid dental benefit cap for adults, as well as general oral health guidance.

Communications currently has no staff vacancies.

Support Services Department Summary

The Support Services function is undergoing some changes to improve our ability to fulfill our functions into the future. The first part of this is hiring a Facilities Manager. This expands the role of a job that has been vacant since the beginning of the pandemic. The goal is to diversify some duties within Support Services to make ongoing maintenance and future transitions more seamless.

We are completing the basement water damage cleanup at 425 West Mulberry with the requisite testing for mold and asbestos. The repair of the 120 Building roof to stop a few small leaks that have developed recently is scheduled for later in September.

Engineering work to add a pressure reducing valve to the 202 Building water system is complete and we are now finalizing the design to bring our backflow preventer into compliance with City requirements.

The IT Manager is helping Finance and HR staff analyze options for the needed upgrades to the accounting and human resource management software.

The migration of all Health District email mailboxes to Microsoft Exchange Online which now hosts our email in the cloud as part of Microsoft 365 subscription is complete. This enhances the Health District's security footprint by now requiring modern authentication and multifactor authentication for Outlook Web Access.

We have migrated our SQL Server Reporting Service data and processing engine to a newer version in anticipation of rolling out Power BI in the first quarter of 2024. Power BI will allow directors and managers to analyze data from their desktop workstation.

We deployed 15 new workstations and 5 laptops to employees as part of our yearly computer upgrade program.